



## Records Request

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Date of Discharge: \_\_\_\_\_

Fill out this records request for in addition to the release of information. If you have any questions please do not hesitate to call the office.

Please provide information about where you would like your records to be sent

Name of person or business: \_\_\_\_\_

Phone #: \_\_\_\_\_

Fax #: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Which records would you like to be sent:

All Progress Notes

Psychiatric

Therapy

Treatment Summary

Attendance Records

Drug Screens

Other:

\_\_\_\_\_  
\_\_\_\_\_

Date range for records to be released:

\_\_\_\_\_